

## Benjamin PTO Meeting

Monday, September 10, 2018

6:30 pm - IMC

- Welcome
  - Around the room
  - Meet every 2<sup>nd</sup> Monday of the Month
- Secretary Report
  - August 2018 minutes approval
  - Shonna 1<sup>st</sup> motion, Mr. Delveaux 2<sup>nd</sup>
- Treasurer Report
  - 2017-2018 remaining approved purchases will be made in the next 30 days
    - Grill / gas tanks
    - Do we need additional items from last year's requests?
  - Subscription/licensing approval and payment timing – teacher rep please bring them to October meeting so we can get them paid by 10/31
  - Un-raiser
    - \$3300 total made by as of this meeting date
    - \$1800 through the new online system – Increase the donation amount
      1. Ease of use
      2. Expectation
      3. Electronic sales
      4. Does costs us a %
    - Un-raiser is our biggest fundraiser besides the Carnival
    - Sept 14 is our expected due date for the un-raiser, but money will continue to trickle in
    - 5 matches so far, but also three State Farm Grants of \$1500
  - Paid annual insurance premium for PTO – yes PTO has to have insurance
  - School supply kits and assignment notebook sales - \$700 in sales
- Principal Report
  - Moes - Thank you for lunch!
  - 575 is the current enrollment
  - Lock down and evacuation drill on Sept 13 – Eastview
  - MAP testing is finishing up / Kindergarten doesn't MAPP test until October
  - Newsletter and Instagram – would like feedback how what is most effective. Do people still read the newsletter?
  - Recess need more supervisors
    - Discussing what is respectful, responsible, and safe at recess and what's not
    - Encourage your children to be kind and respectful to our lunch time supervisors
  - Student Council applications will be going out this week – Sept 10

- Concerts - Tuesday, Nov 13 is for 3<sup>rd</sup> and 4<sup>th</sup> grade
- Friday, Sept 21<sup>st</sup> – West Homecoming – Silver and Black day
- Ms. Myers, Mrs. Goldman, Mrs. Lovin and Margie Junis (Kitchen Manager) are retiring at the end of this school. Wishing them all a GREAT last year!
- Teacher Report
  - Thank you for the PTO hosted lunches!
  - Red Zone – drop off; sign – order it by Sept 30 – save 20% - reflective aluminum
    - Trisha 1<sup>st</sup> motion, Angela 2<sup>nd</sup> motion to order the sign
    - Please stay off your cell phone when you are dropping off your children in the red zone! Be aware of where children are at all times.
- Vice President/Dine to Donate
  - Ginger Bread House - \$250 made
  - Working on Octobers dine to donate
- Committee Reports
  - Box Tops - Kristal Fetzer
    - Early October will be our first Box Top collection
    - Look for bags to come home in late Sept
    - Two box top collections per year
  - Carnival - Dan Fischer
    - Friday, March 1
    - Biggest fundraiser of the year
    - Looking for volunteers for committee work
  - Hospitality - Rhendy Bradshaw
    - Moe's lunch – organized that lunch – yay! Thank you!
    - Lunch for Parent/Teacher Conference Day on October 19th
    - Organizes the late start breakfasts
  - Amazon Smile - Kristal Fetzer
    - Look for Benjamin PTO on Amazon smile
    - \$77 has been deposited
    - Easy
  - Room Parent Coordinator - Trisha Oyler
    - Sign up geniuses will be going out by teacher
    - Room parents and volunteer sign ups
  - Spirit Wear - Trisha Oyler
    - \$187 in profit currently
    - Need to post it on Facebook and one more Skyward blast
    - Sept 17<sup>th</sup> 8am is the last day to order
  - Supply Kits – Marla Call
    - NCHS runs this as one of their businesses
    - It's a great way to get your school supplies!
  - School Directory – Kristen Legner
    - Directory can be used to contact friends in your children's classes.

- Unraiser – Katy McCormick
  - See above. Thank you to Katy for getting this off to a great start!
- Volunteer Coordinator – April Steigerwald
  - Will start sending out Sign-up Geniuses to broader school population when volunteers are needed
  - Will need to fill out a volunteer checklist/background check through the district each year before you can come in to the school and work with students
  - This must be renewed each year
- Grounds Committee – Dan Fischer
  - Will be sending out information requesting committee volunteers
  - Need volunteers to spread the mulch, etc.
- Old Business
  - New parent welcome event
    - Make that part of the hospitality committee
    - Potentially this Fall
    - Shonna Hardin volunteered to head this up. Thank you!
  - Turf field updates
    - Turf is not going to be a feasible option due to cost and administration
    - Learned that people are parking on the field on the weekends and then walking over to The Grove for social functions... police have been called on numerous occasions
    - Consider a fence at the end of the drive?
    - Maybe have field expectation for use sign – placed by the grass area
  - Discuss social media presence / coordination
    - Make Angela an admin so she can update the PTO FB page?
    - Screen shots of some items
    - What is the best way to use the FB page?
    - How should we use the website?
  - Jordan 1<sup>st</sup> / Shonna 2<sup>nd</sup> to conclude meeting
- New Business

Next PTO Meeting: Monday, October 15th